

LAPEER COMMUNITY SCHOOLS

BID PROJECT: Pre-Owned School Bus Bid 2018-2019

INSTRUCTIONS TO BIDDERS

SUBMISSION OF BIDS:

Sealed proposals will be received until 2:00 PM on Wednesday, May 2, 2018, at the Lapeer Community Schools Administration & Services Center, 250 Second Street, Lapeer, MI 48446. Bid proposals received on or before the Due Date will be opened and read aloud by the Owner, or its designee, at 2:00 PM on Wednesday, May 2, 2018.

Bids will only be accepted on a Lapeer Community Schools bid form. Faxed/e-mailed proposals will not be accepted. The owner will not accept or consider any proposals received after the Due Date.

Label the sealed bid envelope as follows: Sealed Bid for Pre-Owned School Buses 2018-2019. Bid packs/specifications will be available Wednesday, May 2, 2018 on the Lapeer Community Schools website: www.lapeerschools.org under Administration/Business/LCS Bids. Lapeer Community Schools reserves the right to accept or reject any or all bids. They must be delivered by the date and time stated above to:

Lapeer Community Schools
Mark Rajter
250 Second Street
Lapeer, MI 48446

Bid forms must be fully filled out in ink or typewritten, with signature in longhand. Completed forms shall be without alterations or erasures.

Any bid may be withdrawn at any time prior to the scheduled time and date for the receipt of bids. Bids received after the specified time and date will be returned unopened. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the school district. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having its bid deposited on time at the place specified.

Bids shall be made in full conformity with all the conditions set forth in the instructions and specifications. Questions concerning the bid specifications should be directed to Linda Thompson, Director of Transportation, Lapeer Community Schools, at (810) 667-2433.

TAXES:

Each bid shall include and the successful bidder shall pay any and all applicable taxes.

ERRORS/OMISSIONS/DISCREPANCIES:

Bidder shall not be allowed to take advantage of errors, omissions, or discrepancies in the specifications.

QUALIFICATIONS OF BIDDER:

Any bidder may be required to furnish financial references during the bid review and evaluation process.

ADDENDA:

Any verbal information obtained from or statements made by any representative of the school district shall not be construed as in any way amending the attached instructions, specifications, or documents. Only such corrections or addenda as are in writing to all bidders shall become a part of instructions, specifications or documents. Make reference to any such written addenda on the Bid Proposal Form.

AWARD OF BIDS:

The Board of Education reserves the right to accept or reject any or all bids, to award to other than low bidder, to award by item, group of items, or total bid, to waive irregularities and/or informalities, to negotiate with any or all of the bidders, and in general to make the award in any manner deemed by it, in its sole discretion, to be in the best interests of the School District.

DEFENSE AND INDEMNIFICATION

The successful bidder shall defend, indemnify, and hold harmless the Lapeer Community Schools (including its officials, officers, employees, and agents) from any and all claims, suits, losses, damages, costs, fines, expenses (including costs of defense, settlement and attorney's fees), and causes of actions, including any judgments which may be entered against them, arising out of or caused by, directly or indirectly, in whole or in part, any act, error, or omission of the successful bidder or their employees, agents, or representatives. The obligation of successful bidder to defend, indemnify, and hold harmless the Lapeer Community Schools as described above shall survive and continue after delivery and/or installation, acceptance by Lapeer Community Schools, and final payment.

Specifications and Requirements: Attachment "A"